

Manor Royal /CBC Partnership - Progress Report for Dec 2017

Planned v's Actual

	Proposed Dec2017	Actual
Litter Pick	X4	Basic litter picking completed once a week (x4) Additional litter picks (x2) on zones 1 and 5
Litter Bin Empty	X4	X8 doubled the bin emptying as we found the bins required a more frequent emptying regime – generally bins are being emptied on a Friday and a Monday. Additional bins at the Terrace and two in Zone 5 are changed on Wednesdays. Due to demand.
Mechanical Road Sweep	X1	Large Mechanical sweeper attended main gate ways to all zones (ongoing)
Detritus/leaf removal	X1	Detritus removed from around Street Furniture, bus stops and also subways. Subways have been regular blown and cleared of detritus and leafs(ongoing)
Pavement washing common/high footfall areas and street furniture (Bins etc)	Zone	No pavement cleaning this month due to focusing on edging up of grass verges
Grass Cutting	X1-2 ^a	
Roundabout 'box' grass cutting	X1-2 ^a	
Hedge cutting	-	
Shrub Maintenance	-	
Weed spraying		-
Sign inspection, cleaning and maintenance	-	-
Street furniture inspection (routinely)		-
The Terrace Pocket Park Maintenance	TBA	- Incorporated additional plants with woodchip/bark to add colour to the Terrace
Crawter's Brook People's Park Maintenance	TBA	Additional litter picks (X2) in the park.
Gateway 3 (roundabout) maintenance	TBA	Box mowed cut and collect x1 trial cleaned the chevrons
Blitz Work – as per Green Audit recommendations Grass Encroachment Overgrown Vegetation Moss and weed removal in footpaths		

Fly Tipping Tinsley Lane North



When doing our morning inspection, we drove down Tinsley lane North and noticed a large pile of fly tipping at the end of the road where the footpath starts and leads to Radford Road. We reported it to our flytipping removal team and they were able to come out and remove the rubbish straight away. I also contacted the day time Manor Royal ranger Danny who also had a report of flytipping. Danny arrived on site before the fly tipping was removed to investigate what was in the rubbish, to possibly find where it came from. Some evidence was found and collected.

Leaf clearing Various zones

Magpie walk footpath



Before



After



We removed many pockets of leaves mainly on Manor Royal on both sides of the road, this is due to not being able to use the mechanical leaf hoover due to the grass verges being too wet.

Graffiti removal magpie walk subway



Before

After

Jet washed and removed grafetti from subway wall. We are now monitoring on a regular basis and will act swiftly to remove if grafetti returns.

Crawters brook

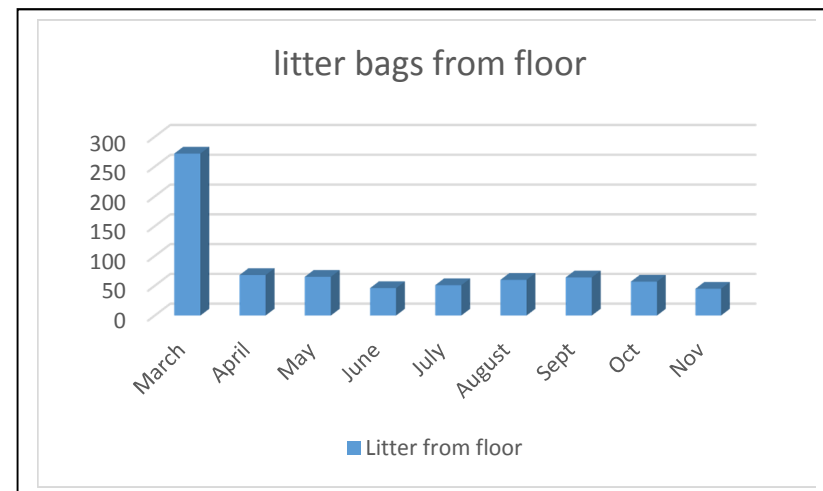
We have been monitoring the benches in Crawters Brook. Small flytipping is being carried out regularly, newspapers and cigarettes being left after use. This is early in the morning and we having to stop and tidy on a a daily basis.



Litter picking

As discussed in the previous meeting, we have not carried out a data programme for litter in December, due to the agreement that the graph data is showing reasonable consistency over a nine month period.

If we start to notice an increase in litter being collected of the floor and bins are frequently having to be changed we will revert back to the graph and collect more data.



REPORTS, INFORMATION AND FEEDBACK FOR DECEMBER

- Repaired banners that had moved and were damaged due to high winds.
- Fly tipping occurred in Tinsley lane north and was addressed with quickly.
- Carried out an intensive clean of the whole of Manor Royal before Christmas
- Emptied bins during the Christmas Shut down, also litter picked off the floor during the Christmas period.
- Networking at Caterham Cars was a success, we received plenty of positive comments and feedback.
- Paths and subways have been leaf cleared due to high footfall areas where slippage could have been an issue.
- Due to icy conditions ,we gritted the areas highlighted in the snow plan
- We will allocate a new bin at the bus stop on Gatwick Rd next to Mitsubishi dealership. Due to higher footfall in this area. (not sure if this is because of the new Ambulance headquarters)
- Reported dangerous tree in November in Zone 5. This was inspected in December by West Sussex and has been since deemed safe.

Planned activities for January

- Grass edging programme to continue
- Reinstate damage to verges and identify the need for furniture in certain areas.
- Signage to be cleaned utilising new cleaning equipment in various zones
- Banners need to be repaired and replaced if required. Parts on order.
- Trialling a new edging machine from ATS
- Subways and footpaths need to be kept clean, ongoing
- Preparations in place for potential snow/ ice (salting high footfall areas)
- Plans to plant woodland Bulbs in Magpie Walk and the Terrace. (for Spring Colour)
- Small scarab/sweeper will be utilised in areas that we have highlighted as being in need of attention.

	Jan
Litter Pick	X4
Litter Bin Empty	X4
Mechanical Road Sweep	X1
Detritus/leaf removal	Subways
Pavement washing common/high footfall areas and street furniture (Bins etc)	Zone 5
Grass Cutting	
Roundabout 'box' grass cutting	
Hedge cutting	-
Shrub Maintenance	
Weed spraying	-
Sign inspection, cleaning and maintenance	X1
Street furniture inspection (routinely)	
The Terrace Pocket Park Maintenance	X2
Crawter's Brook People's Park Maintenance	X1
Gateway 3 (roundabout) maintenance	X2